Assign a Book to Google Classroom

1 Go to https://jlg.ipublishcentral.com and log into your Admin account.

2 On the Bookshelf, locate the title which you would like to assign to your student(s)/class(es). Click the green **Assign to Classroom** button underneath that title.

3 A Google Classroom window will pop up. Choose your Class, then select your action, such as **Create Assignment**. Then click Go.

4 On the next screen, edit your assignment as need be, then click **Assign**.

Students will now see this title as an Assignment in Google Classroom. Students will click on the Assignment, and then will click on the link provided. This will redirect them to JLG Digital's main login screen.

If you've uploaded your students as **Gsuite users**, they will click on the Sign in with Google button, select their school Gsuite account, and then the book will open on their screen.

If your students are loaded as general **Regular users**, they need to first log in to the Common user at the main login. On the next screen, they will click the orange Sign In button and sign into their Regular user account. After getting logged in, the book will open on their screen.

If your students do not have personal accounts and login with only the **Common user**, the book won't automatically open on their screen. They will have to scroll down to the book on the Bookshelf, or search for it in the search bar.

For more help and information, click here. Scroll down to **Instructional Materials** for various how-to documents or check out our Tutorial videos at the top of the page. Still have a question? We're happy to help! Feel free to contact our Customer Service department via phone, email, or online chat at juniorlibraryguild.com.

📞 1-800-743-4070
✉ customerservice@juniorlibraryguild.com